

## Junior Quality Engineer / Quality Technician

### D3O – The Company

D3O® is a British-based impact protection solutions company that markets a unique patented technology that is used to produce a shock absorbing material.

D3O works with global brands on a long-term basis to provide a key ingredient and added value proposition, achieved through a combination of material and product development agreements and standard offerings.

As a high-performance branded material, D3O has many applications. Currently it is focused to deliver integrated products to the Sport, Electronics, Motorcycle, Defense, and Industrial PPE markets.

The company has developed a range of standard and bespoke products that have gained significant traction in key markets. D3O continues to innovate, challenge and lead the world of impact protection and shock absorption, delivering pioneering solutions for its customers.

### The Role

Based in D3O's Croydon office, we are recruiting for a new position within the Quality team, who will report to the Product Quality Manager.

The successful candidate will provide support to the Quality department by creating, auditing and approving production documentation, assisting the drive for improvement in product quality, working closely with the Production QC, Product Development and Material Development teams.

As a rapidly expanding company, they will be someone who will develop with D3O, taking on more responsibility as opportunities arise.

### Key Responsibilities

#### 1. Production Documentation

- Creation, auditing and approval of production documentation (Product Specifications, Visual Standards), ensuring control and adherence within the manufacturing environment

#### 2. Analysis and Reporting

- Produce a monthly report to the Global Head of Quality
- Assist members of the Quality team in analysis and report on quality metrics (e.g. Reject Rates)

### 3. Production Quality

- Assist Quality Engineer in resolving issues within the manufacturing facilities, using root cause analysis tools (8D, Ishikawa, 5 Why's). Issues relating to suppliers will require full investigation.

### 4. Concerns Resolution

- Assist Quality Engineer with dealing with customers on all quality concerns, which may require occasional global travel on short notice. This will include conducting investigations on non-conformance and recommending corrective actions to prevent reoccurrence.

### 5. Quality Policies and Procedures

- Assist in ensuring an effective quality management system is adhered to from goods from Goods In to Despatch. Review, develop and introduce key QA processes within the business.

### 6. Product / Material Validation

- Working closely with the Testing Team to ensure products and materials from new suppliers are validated against Production Documentation prior to sign off in a timely manner

### 7. Internal Audits

- Assist Global Head of Quality with internal audits

8. Any other reasonable task the manager may deem as suitable for the role.

## Preferred Experience / Skills

- University graduate (with relevant degree) - proven job knowledge or relevant experience will also be considered for strong candidate
- Highly organized and efficient in time management
- Ability to perform well without close supervision
- Good analytical skills
- Computer Skills – Microsoft 365, particularly Excel, Word, Outlook

## Personal Attributes

- Willingness to get the job done, and work in a fast paced and expanding business
- Willingness to progress within the company - eager to succeed
- Fluent English, strong written communication skills
- High attention to detail
- Process driven
- Team player
- Being objective and pragmatic
- Must be able to see the bigger picture when making decisions.



## Other Information

- Croydon office has a gym onsite and parking
- Standard office hours 8.30 - 5.30 with an hour lunch break
- Applicants must have the right to work in the UK
- D3O is an Equal Opportunities employer



D3O is the trading name of Design Blue Ltd. A company registered in the UK under company no.03792408 who is also registered at the above address

